

Appendix 2

Planning & Regulatory			
Information Request Details	Date Raised	Duration	Status
5648 Castle Toward Public Right of Way FoI request	06/04/2016	22	Overdue
Delay in agreeing final version of response in regard to a matter relating to proposed sale of the property			
5675 Environmental Protection Act 1990 - S80, S90 & S92	14/04/2016	23	Overdue
Absence of key staff resulted in late collation of the information asked for.			
5677 Food Hygiene (Scotland) Regulations 2006 - Regulation 6, Regulation 7, Regulation 8 and Regulation 9	14/04/2016	24	Overdue
Absence of key staff resulted in late collation of the information asked for.			
5678 Health & Safety at Work Act etc. 1974 - S21 & S22	14/04/2016	23	Overdue
Absence of key staff resulted in late collation of the information asked for.			
5679 High Hedges (Scotland) Act 2013 - S8	14/04/2016	22	Overdue
Late response from information provider.			
5681 Planning (Listed Buildings and Conservation Areas) (Scotland) Act 1997 - S3, S4, S28, S34, S42, S43, S49 & S50	14/04/2016	22	Overdue
Late response from information provider.			
5682 Prevention of Damage by Pest Act 1949 - S4	14/04/2016	23	Overdue
Absence of key staff resulted in late collation of the information asked for.			
5685 Town & Country Planning (Scotland) Act 1997 - S207 & S208	14/04/2016	22	Overdue
Late response from information provider.			
5686 Town and Country Planning (Control of Advertisements) (Scotland) Regulations 1984 - S14 & S24	14/04/2016	22	Overdue
Late response from information provider.			
5688 Town and Country Planning (Scotland) Act 1997 - Sections: 33a, 127, 140, 145, 168, 179, 189 & 190	14/04/2016	22	Overdue
Late response from information provider			
5689 Food Safety Act 1990 S10, S11 and S12	14/04/2016	24	Overdue
Absence of key staff resulted in late collation of the information asked for.			
5721 Request for Environmental Information: Extraction of Peat	28/04/2016	32	Overdue
Request for a large amount of information some of which contained on microfiche, issue with recovery due to faulty machine, partial response sent on due date 27/5 and remainder collated and sent on 6/6			
5751 affordable homes	09/05/2016	28	Overdue
Difficulty getting a suitable response from information provider.			
6438 Loch Etive	24/10/2016	24	Overdue
Delay in service sign off meant delay in drafting/sending response			
6247 Copies of all correspondence between Jolyon Gritten the Access manager and the organisation Scotways pertaining to the right of way at Castle Toward	06/10/2016	43	Overdue
Delay within Governance and Law in drafting/sending response			
6488 Isle of Colonsay	08/12/2016	21	Overdue
Delay in service sign off			
6481 DCA/CBO/NFUM/1/3048	02/12/2016	23	Overdue
Late response from information provider			
6737 DAW NEWB0002/03515 136580 Hunter Quay Holiday Village	09/02/2017	30	Overdue
Late response from information provider			
6753 Nuisance noise complaints	13/02/2017	32	Overdue
Delay due to staff absence within service			
6807 hygiene inspections	23/02/2017	23	Overdue
Information received on due date			
6950 Building (Scotland) Act 1959/1970 - S10 & S13	28/03/2017	22	Running

Appendix 2

Service sign-off delay

Economic Dev & Strat Transport			
Information Request Details	Date Raised	Duration	Status
6577 employment support	06/01/2017	38	Overdue
Service sign-off delay			

Roads & Amenity			
Information Request Details	Date Raised	Duration	Status
5668 Roadwork expenditure	13/04/2016	31	Overdue
Information needed to be gathered from Finance, Legal and Roads. Roads information not held in a form which made it readily available and analysis of this information by Roads Officers was required before it could be collated and sent to Information Requester.			
5550 FOI - pot holes	15/04/2016	24	Overdue
Delay in service responding to Governance Unit with response to media request			
5701 FoI request: Safe operation of refuse collection vehicles	20/04/2016	24	Overdue
Response to Governance Unit on 10/5, response due 19/5 absence/missed by us			
5711 B839, Near Lochgoilhead	26/04/2016	34	Overdue
Delay in obtaining response from information provider, had received 2 reminders			
5729 Burial/cremation of their still born baby or baby that died soon after birth	03/05/2016	31	Overdue
Delay in obtaining response from information provider, had received 2 reminders			
5742 vehicle cross over / dropped curbs	06/05/2016	21	Overdue
Delay in obtaining response from information providers in each area, had received a reminder			
5760 UK winter maintenance market	12/05/2016	23	Overdue
Delay in obtaining response from information provider, had received a reminder			
5768 Market Street Oban LmcM/IM MACN0039/00001 1158241	16/05/2016	27	Overdue
Insurance request, administrative error within dis performance team resulted in delay			
5770 Carradale Pier	16/05/2016	25	Overdue
Delay in obtaining information from across services			
5773 Robertson Terrace, Sandbank CXB/ARCP00075/1/CXB	17/05/2016	21	Overdue
Delay in obtaining response from information provider.			
5775 Freedom of Information request - Street Lighting Removal	17/05/2016	21	Overdue
Delay in obtaining response from information provider.			
5828 Freedom of Information request - Dog Control Orders	01/06/2016	25	Overdue
Late response from information provider.			
5835 Oakhill Tarbert MDG/GFU JOHN0551/00001 1168585	02/06/2016	21	Overdue
Information provider sent response on 25/06/16 (due 30/6), FOI rep on annual leave and this caused a delay in the information being sent out.			
5938 Highways and Road Maintenance Contracts	08/07/2016	24	Overdue
Late response from information provider			
5951 FOI request CCW23102/HT	13/07/2016	21	Overdue
Late response from information provider			
5959 Recycling of materials collected from households and businesses	18/07/2016	21	Overdue
Late response from information provider			
5981 Road defects	21/07/2016	54	Overdue
Late response from information provider			
5987 Junction information	26/07/2016	22	Overdue
Late response from information provider			
6009 Useful Economic Lives	29/07/2016	34	Overdue

Appendix 2

Service sign off delay			
6051 Refuse Collection times through out Argyll & Bute	15/08/2016	30	Overdue
Late response from information provider			
6122 Public Conveniences	07/09/2016	30	Overdue
Late response from information provider			
6159 Cemeteries	14/09/2016	28	Overdue
Late response from information provider			
6214 "summarising the issue and action required"	28/09/2016	21	Overdue
Late response from information provider			
6251 FOI for Local Play Parks within your Council Catchment	06/10/2016	54	Overdue
Late response from information provider			
6342 FOI: Needles	01/11/2016	22	Overdue
Late response due to staff absence within Governance Unit			
6344 FOI Request Re: Parking Charges in Fionnphort	01/11/2016	36	Overdue
Late response from information provider			
6503 Drug related litter	12/12/2016	22	Overdue
Late response from information provider			
6609 Roads & Amenity Services	06/01/2017	24	Overdue
Late response from information provider			
6651 Glenmorag Avenue, Dunoon	20/01/2017	24	Overdue
Late response from information provider			

Education			
Information Request Details	Date Raised	Duration	Status
5637 EDUC(08f) Phase 1, 2 and 3 papers as cited in Rapid Impact Assessment	04/04/2016	22	Overdue
Delay due to misread of due date by Governance and Risk Manager and advice on response from him			
5638 FOI request - school food	04/04/2016	22	Overdue
Media request sent late to Governance Unit, delay in receiving information from information provider			
5974 Physical restraint in schools / Education	21/07/2016	31	Overdue
Delay due to time for schools to respond after summer break			
5993 School libraries	27/07/2016	29	Overdue
Delay due to time for schools to respond after summer break			
6209 Bullying Incidents	27/09/2016	22	Overdue
Late response due to staff absence			
6618 FoI request on primary school class sizes	16/01/2017	21	Overdue
Late due to staff absence within Governance Unit			
6673 teachers' workload	25/01/2017	22	Overdue
System Issues			
6872 FOI Request - Educational Support Spending	09/03/2017	26	Overdue
Late response from information provider			

Improvement & Strategic HR			
Information Request Details	Date Raised	Duration	Status
5785 FOI request - Council worker absence	20/05/2016	21	Overdue
Media request. Delay in collating all the information and having detail signed off by service, due date 17/6 and email sent to requestor that day advising that response would be early the next week, late by 1 day.			
6219 Teacher absences	29/09/2016	23	Overdue

Appendix 2

Service sign off delay due to request being passed to different services

Governance and Law			
Information Request Details	Date Raised	Duration	tatus
5866 ICT expenditure	14/06/2016	23	Running
Late response from information provider, reminder sent.			
5949 Freedom of Information request - Bullying in Argyll and Bute Council	13/07/2016	23	Overdue
Late response from information provider			
5929 electoral or democratic services department	10/08/2016	27	Overdue
Service sign off delay			
6217 Ellenabeich	29/09/2016	22	Overdue
Service sign off delay			
6476 Rothesay Harbour	05/12/2016	22	Overdue
Delay within Governance Unit due to Xmas holidays			
6779 Press and Journal FoI requests	17/02/2017	27	Overdue
Late response from information provider within other service			
6855 Findings from a disciplinary hearing against former Argyll and Bute Council employee	06/03/2017	21	Overdue
Late response from information provider			

Special Projects			
Information Request Details	Date Raised	Duration	Status
6213 empty/disused properties currently owned by the council,	27/09/2016	25	Overdue
Service sign off delay			
6881 list of council buildings that are laying empty and/or unused	13/03/2017	33	Overdue
Service sign-off delay			

Community & Culture			
Information Request Details	Date Raised	Duration	Status
6150 Civic Government (Scotland) Act 1982	12/09/2016	31	Overdue
Service sign off delay			
6336 F.O.I. Request: Housing Costs - Non-UK citizens	31/10/2016	23	Overdue
Delay in issue of response by service			

Customer & Support			
Information Request Details	Date Raised	Duration	Status
6303 Telecoms and Network Services	20/10/2016	21	Overdue
Late response from information provider			
6548 Server Information	28/12/2016	22	Overdue
Late response from information provider			
6553 IT Equipment	05/01/2017	21	Overdue
Service sign-off delay			